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ORD 6611-67

14 November 1967

MEMORANDUM FOR THE RECORD

SUBJECT: FY 1968 ORD Table of Organization

1. [] and I discussed the ORD FY 68 TO on 31 October 1967. The ceiling now authorized is [] positions which includes the addition of four positions transferred to Analysis from OCS. [] has informed us verbally that Mr. Duckett has approved the transfer and that a memo was sent to Col. White through the D/Personnel on 27 October 1967 requesting official authorization. [] said for us to include these positions in our TO since, in this case, the letter to Col. White is mainly a formality.)

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2. As of 31 October 1967, ORD had [] people on active duty. This figure includes all personnel on our rolls except [] who is on LWOP and attending school. He is expected to be returned to us next year and will be charged against Optics' allotment at that time. This figure does not include the four OCS positions to be transferred, since the paperwork and personnel encumbering these slots have not been finalized.

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3. In looking at the TO worksheet we find the following groups "over-strength":

[]

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GROUP 1
Excluded from automatic
downgrading and
declassification

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(The picture is further complicated in Analysis by having the [] IPRD security personnel on duty without official authorization. It was decided to "double-slot" these people against the lower grades and thus free-up the other authorized positions; i.e., 1 GS-15 and 1 GS-5. Background paperwork in the files is being gathered to permit [] to reopen our request for IPRD security personnel.)

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4. The worksheet also shows the following "under-strength":

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5. It is obvious from the worksheet also that a reduction in total ORD TO strength will have to be made to comply with the [] ([] with CCS transfers) authorized FY 68 ceiling. After much discussion in light of current programs and future expectations, it was decided to hold P-C and Optics to their current "on board" strength, thus reducing their '67 ceiling by one each. In addition, since the AP "on board" strength is [] and earlier plans called for [] one slot was subtracted to allow [] as the '68 ceiling for AP.

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6. Therefore, the organizational totals for FY 1968 break down as follows:

Office of Director
Admin. Support
Analysis
AP
BSD
MBS
Optics
PC
RP

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(7. [] informed me on 9 November 1967 that Col. White had approved the transfer of four slots from OCS to ORD.)

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[]
Executive Officer
Office of Research and Development

Distribution:

Original - Record (Personnel File)

- 1 - D/ORD
- ① - DD/ORD
- 1 - []
- 1 - WSB Work File
- 1 - WSB Chrono
- 1 - ORD Chrono (blind)

ORD/DD/S&T/[] (14 Nov 67)

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